



**SAFE COMMUNITIES NORTHUMBERLAND COUNTY – ON ROAD / OFF ROAD
AGENDA/MINUTES**

DATE: Thursday September 14, 2017	TIME: 10:00 am	LOCATION: Grafton Municipal Building
CO-CHAIRS: Ray Bennis, Kevin Benn * Bruce Bellaire Chaired this meeting	RECORDER: Joanne Brewster	

ATTENDANCE: Don Clark, Lloyd Hutchinson, Heather Grundy, Joanne Brewster, Colin Cackette, Marc Bellemare, Melanie Trottier, Bruce Bellaire, Tim Blake, Kevin Benn

REGRETS: Tammie Staples, Kate Chapman, Ray Bennis, Al Mann, Denise Marshall, Sean Clair

AGENDA ITEM	SUBMITTED BY:	KEY DISCUSSION POINTS	ACTION/OUTCOME
Called to order at 10 am Approval agenda			Motion made by Don CLARK to approve the agenda, seconded by Melanie TROTTIER CARRIED
Declaration of Conflict of Interest			None
Approval of minutes from last meeting		Last Meeting: May 18, 2017	Motion made by Don CLARK to approve the minutes as written, seconded by Tim BLAKE CARRIED
Action Items from minutes of last meeting		Tim BLAKE and Heather GRUNDY will report information regarding reflective bands costing and various sizes. Will also investigate cost of magnetic reflective stickers	Action follow up carried over to next meeting
Lead Table Updates Next Lead Table Meeting Date: September 25, 2017		Last Lead Table Meeting: May 29, 2017 Strategic Plan – update, SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats) Dec 4 – save the date for a breakfast celebration, key note speaker and larger group discussion about SWOT, setting priorities and the strategic plan <i>Farm 911 – The Emily Project</i> made a presentation to the Lead Table Safe Communities is supporting through promotion. Links can be found on our website Discussed several other events taking place: First Responder Conference (Sept 22), Campbellford Event	Action: Tim BLAKE will send out some information on GPS locators

**SAFE COMMUNITIES NORTHUMBERLAND COUNTY – ON ROAD / OFF ROAD
AGENDA/MINUTES**

DATE: Thursday September 14, 2017	TIME: 10:00 am	LOCATION: Grafton Municipal Building
CO-CHAIRS: Ray Benns, Kevin Benn * Bruce Bellaire Chaired this meeting	RECORDER: Joanne Brewster	
ATTENDANCE: Don Clark, Lloyd Hutchinson, Heather Grundy, Joanne Brewster, Colin Cackette, Marc Bellemare, Melanie Trottier, Bruce Bellaire, Tim Blake, Kevin Benn		
REGRETS: Tammie Staples, Kate Chapman, Ray Benns, Al Mann, Denise Marshall, Sean Clair		

AGENDA ITEM	SUBMITTED BY:	KEY DISCUSSION POINTS	ACTION/OUTCOME
		for Developmental Services (workshop), Brighton workshop for Northumberland’s Aging Population – information has been emailed to all members	
Sub-Committee Requests to Lead Table <i>(will appear on Agenda until completed)</i>	Joanne BREWSTER	<p><i>No Regrets Live Shows</i> - Update</p> <ul style="list-style-type: none"> • Tentative plans: November 1 show with ENSS in the morning and CCI in the afternoon • It is appropriate that first responders are on site to support staff, students and messaging. There may be questions posed by students that can be answered by police specifically (e.g., distracted driving laws, etc.) • Media release will be drafted prior to the events 	<p>ACTION: Joanne BREWSTER will update the group with a confirmed date/schedule and the request for first responders to attend</p> <p>Brighton Fire Department and OPP willing to attend ENSS show</p> <p>Marc Bellemare will be contact person for CCI first responder attendance</p>
	Heather GRUNDY	<p><i>Brighten Up</i> Campaign - Next steps</p> <ul style="list-style-type: none"> • 4x4 reflective sign to post in walking trails - Tim BLAKE has been working on this <ul style="list-style-type: none"> ○ Similar to our <i>Brighten Up</i> poster ○ Trent Hills Fire Dep’t donated the cost of the sign ○ Members were also shown a large <i>Share the Road</i> sign with a tractor pictured (from Temiskaming Federation of Agriculture) ○ Members discussed enhanced lighting for agricultural vehicles and on-road machinery. There are some inexpensive lighting options which are magnetic and can be shared on 	

**SAFE COMMUNITIES NORTHUMBERLAND COUNTY – ON ROAD / OFF ROAD
AGENDA/MINUTES**

DATE: Thursday September 14, 2017	TIME: 10:00 am	LOCATION: Grafton Municipal Building
CO-CHAIRS: Ray Benns, Kevin Benn * Bruce Bellaire Chaired this meeting	RECORDER: Joanne Brewster	
ATTENDANCE: Don Clark, Lloyd Hutchinson, Heather Grundy, Joanne Brewster, Colin Cackette, Marc Bellemare, Melanie Trottier, Bruce Bellaire, Tim Blake, Kevin Benn		
REGRETS: Tammie Staples, Kate Chapman, Ray Benns, Al Mann, Denise Marshall, Sean Clair		

AGENDA ITEM	SUBMITTED BY:	KEY DISCUSSION POINTS	ACTION/OUTCOME
		<p>several vehicles and trailers to keep the cost down. This is particularly important when farmers have multiple pieces of equipment that might be on the roads.</p> <ul style="list-style-type: none"> • Kevin Sheils production of <i>Brighten Up</i> Video <ul style="list-style-type: none"> ○ Members viewed the completed video and were pleased with the final version ○ Is has been posted on SC website • Road Safety Challenge – events were completed for the MTO grant, report was submitted. 	<p>Launch the <i>Brighten Up</i> video formally via social media and media release</p> <p>ACTION: Melanie TROTTIER reported on an MTO campaign where decal(s) on the road can be utilized/purchased - will send information to members</p>
	Joanne BREWSTER/ Heather GRUNDY	<p>Expo 2018 – Planning Update</p> <p>A large planning group has met 3 times. The focus will be on youth and will focus on high school students. The venue will be in Cobourg – location to be determined. Looking at October 2018 which will allow for follow up. Large variety of booths and will include community service representatives.</p> <ul style="list-style-type: none"> • Looking at different things to attract all youth 	<p>ACTION: Melanie TROTTIER will forward information about a potential speaker for the Expo</p>
NEW / EMERGING ISSUES			
2017 Workplan		<p>The workplan includes:</p> <ul style="list-style-type: none"> • Continuation of the <i>Brighten Up</i> campaign <ul style="list-style-type: none"> • Distribution of posters, reflective zipper pulls, etc. 	<p>November 5th is the time change – can target that date (and leading up to it) with <i>Brighten Up</i> messages</p>

**SAFE COMMUNITIES NORTHUMBERLAND COUNTY – ON ROAD / OFF ROAD
AGENDA/MINUTES**

DATE: Thursday September 14, 2017	TIME: 10:00 am	LOCATION: Grafton Municipal Building
CO-CHAIRS: Ray Bennis, Kevin Benn * Bruce Bellaire Chaired this meeting	RECORDER: Joanne Brewster	
ATTENDANCE: Don Clark, Lloyd Hutchinson, Heather Grundy, Joanne Brewster, Colin Cackette, Marc Bellemare, Melanie Trottier, Bruce Bellaire, Tim Blake, Kevin Benn		
REGRETS: Tammie Staples, Kate Chapman, Ray Bennis, Al Mann, Denise Marshall, Sean Clair		

AGENDA ITEM	SUBMITTED BY:	KEY DISCUSSION POINTS	ACTION/OUTCOME
		<ul style="list-style-type: none"> ○ For Agricultural vehicles and equipment, we have to be where the farmers are - BBQ / Plowing matches, Fall Fairs, Quinte Antique Tractor Club – Lloyd HUTCHINSON is a member. ○ We are distributing materials at Fall Fairs via SC partners ● Participate in evening Santa Claus parades <ul style="list-style-type: none"> ○ Brighton – November 17 @ 7pm ○ Colborne – November 25 @ 7pm ○ Warkworth – December 1 @ 7pm ● Support community activities / programs such as car seat clinics, Adventure Smart programming, NDAC/Choose Your Ride targeting high school students. <ul style="list-style-type: none"> ○ These are supported via promotion, sharing information with all SC groups <p>Tim BLAKE reported that he has received quite a few requests for bike safety clinics</p> <p>Local Government Day in Hamilton Township October 17th from 12-5pm, Cold Springs Hall</p>	<p>ACTION: Tim BLAKE and Heather GRUNDY will complete order for reflective bands and reflective zipper pulls (hold off ordering any more stickers)</p> <p>ACTION: Lloyd HUTCHINSON and Tim BLAKE will to organize a presentation to the Quinte Antique Tractor Club</p> <p>ACTION: Melanie TROTTIER will research cost for reflective Halloween bags.</p> <p>Tim BLAKE will connect with Bruce BELLAIRE re: CAN-BIKE Safety Bruce BELLAIRE to connect with Heather GRUNDY re: Local Government Day</p>

**SAFE COMMUNITIES NORTHUMBERLAND COUNTY – ON ROAD / OFF ROAD
AGENDA/MINUTES**

DATE: Thursday September 14, 2017		TIME: 10:00 am	LOCATION: Grafton Municipal Building
CO-CHAIRS: Ray Bennis, Kevin Benn * Bruce Bellaire Chaired this meeting		RECORDER: Joanne Brewster	
ATTENDANCE: Don Clark, Lloyd Hutchinson, Heather Grundy, Joanne Brewster, Colin Cackette, Marc Bellemare, Melanie Trottier, Bruce Bellaire, Tim Blake, Kevin Benn			
REGRETS: Tammie Staples, Kate Chapman, Ray Bennis, Al Mann, Denise Marshall, Sean Clair			
AGENDA ITEM	SUBMITTED BY:	KEY DISCUSSION POINTS	ACTION/OUTCOME
Local Issues		Members discussed a farming crash. Specific discussion about injury prevention/safety messages going forward – namely, use of lights, enhanced lighting, making turns in safety Kevin BENN discussed the use of <i>Blackcats</i> as a means of collecting data about speeds in various locations ATVs on the road – Heather GRUNDY circulated a report prepared by the HKPR District Health Unit related to ATVs/ local injury data	
Organization/Agency network news	Melanie Trottier	MTO Safe Winter Driving campaign	ACTION: Melanie TROTTIER will send out details
NEXT MEETING: November 23, 2017 @ 10am, Keeler Centre ** Hold the date – December 4 – Safe Communities Breakfast – more details to follow			
ADJOURNMENT: 11:58 am			