

**SAFE COMMUNITIES NORTHUMBERLAND COUNTY – FALL PREVENTION**

**AGENDA/MINUTES**

DATE: Thursday November 23, 2017	TIME: 1:00 pm	LOCATION: Community Care Northumberland, Cobourg office	
CO-CHAIRS: Sheri Birney, Scott Jibb	RECORDER:		
ATTENDANCE: REGRETS:			
<b>AGENDA ITEM</b>	<b>SUBMITTED BY:</b>	<b>KEY DISCUSSION POINTS</b>	<b>ACTION/OUTCOME</b>
1. Approval of agenda			
2. Declaration of Conflict of Interest			
3. Approval of minutes from last meeting		Last Meeting: September 7, 2017	
4. Action Items from minutes of last meeting		<i>ACTION: Heather EATSON will share updated resource form</i>  See item #6 (action item follow up pertain to plans for fall prevention month)	
5. Lead Table Updates Next Meeting: December 4, 2017	Scott Jibb	Last Lead Table Meeting: September 25, 2017	
6. Sub-Committee Requests to Lead Table <i>(will remain on Agenda until completed)</i>	Heather Grundy /Joanne Brewster	Expo 2018 planning - update	
		Fall Prevention Month  Follow up on previous action items: <i>ACTION: Joyce NOWOCIN will revisit the physio clinics she initially visited to refresh the materials.</i>  <i>ACTION: Sheri BIRNEY will create pharmacy visits plan/schedule.</i>  <i>ACTION: Heather GRUNDY and Joanne BREWSTER will draft a press release for Fall Prevention Month.</i>	

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7. SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats)		Facilitated discussion	
8. Fall prevention for young children		Update	
9. Meeting dates /times/ locations in 2018			
<b>NEW / EMERGING ISSUES</b>			
10. Medical Support Kit	Kate Chapman		
11. Organization/Agency news			
NEXT MEETING: December 4 <sup>th</sup> Safe Communities Breakfast @ Lion's Community Centre, Cobourg – Registration required (an invitation will be sent)			
ADJOURNMENT:			

DRAFT